

Claim Form

Thank you for allowing Berger Management Solutions to service your recent relocation. We regret if you found the handling of your shipment to be less than satisfactory. Pursuant to the GSA CHAMP Tender of Service, Section 5-12, the Government of the Property Owner must notify the participant (carrier), in writing, of the concealed loss and/or damage within seventy-five (75) days from the date of delivery.

For your convenience, we have provided this on-line PDF form. You can fill in the blanks and submit it by email or you may print it out and send it to the address below. You also may fax it in to us at 630-705-2436.

Berger Management Solutions
 1515 West Fullerton | Addison, IL 60101
 Toll Free 888-499-0560 | 630-705-2417 | Fax 630-705-2436

Carrier Reference Number: _____ First Name: _____ Last Name: _____ Moved From Address: _____ _____ Moved From City: _____ Moved From State: _____ ZIP: _____ Fax: _____	Moved To Address: _____ Moved To City: _____ Moved To State: _____ Zip: _____ Pick-Up Date: _____ Delivery Date: _____ Home Phone: _____ Work Phone: _____ Email: _____
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Inventory Item Number	Description of article	Enter "Missing" or a description of damage	Cost when originally Purchased	When/Where Purchased	Enter "Repair" or Dollar Amount(\$) Claimed
(SAMPLE ROW ONLY - NOT PART OF CURRENT CLAIM)					
303	Broyhill, 7030-81 Artisian Door Dresser	Right side was scratched and the top right hand corner was scratched.	\$495	Date Store Name	\$495

Click here to proceed to page 2 where you can list additional items, file a Delay Claim or submit your form.

